

Position Title: National President

Team: Executive Committee - VP of Finance, VP of Membership Services, VP of Community Engagement, VP of Standards and Compliance

General Summary: The National President (NP) needs to be a true leader in every sense of the word. NP must lead, support, motivate, and be there for the members she was chosen to represent. NP must create a sense of unity built on a strong foundation centered around the sorority's main goals and principles in order to create a sincere enthusiasm and dedication toward them. NP must be determined and confident in this position and how it fits into the vision and mission of the sorority.

Principle Duties, Responsibilities, and Other Job-Related Information:

- Lead board members according to the sorority constitution and bylaws and must be well versed in this regard.
- Provide guidance in terms of the sorority and follow through on regional and local levels as well.
- Represent and vote on behalf of the sorority at the National Association Latino Fraternal Organization bi-annual meetings.
- Ensure the sorority is operating in alignment with the sorority foundation.
- Keep in close contact with the national officers to be the communication link and the ultimate resource for members
- Able to direct general members to appropriate contacts and officers when inquiries arise
- Cover the duties and responsibilities of VP officers in their absence
- Communicate with and manage the national office administrator to oversee national headquarters and its activities

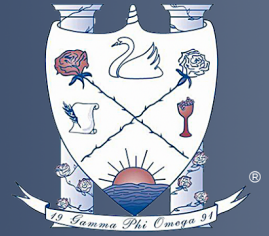
Position Requirements (Minimum Knowledge, Skills, and Abilities Required):

- At least 3 years post bachelor's degree attainment preferred
- Must have at least 2 years leadership experience (sorority or professional)
- Experience in training or leading teams
- Outstanding writing, editing and verbal skills

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INTERNATIONAL SORORITY, INC. ~ EST. 1991
National Board of Directors

Unity and Sisterhood, Now and Forever, One and Inseparable



Position Benefits:

- Enhanced work-product portfolio for use in professional career advancement
- Development and refinement of skills in the areas of training, auditing, coaching, curriculum development
- Development and refinement of key transferable skills such as critical thinking, time management, and cross-collaborations

Sorority Incentives:

All NBOD will be required to pay alumnae dues by June 15th and will be entitled to a 100% reimbursement at the close of the fiscal year (May 31st) upon meeting the following expectations:

- Attendance at 75% of NBOD meetings in person or virtual
- 100% monthly reporting
- Maintain and return any sorority issued equipment
- Agree to the following:
 - NBOD Expectations,
 - Responsibilities and Duties
 - Code of Ethics Contract
 - Non Disclosure Agreement